



## Transactional Only Service (no financial advice)

### Introduction

Our Transactional Only Service is entered into between the undersigned client and Chris Lee & Partners ("CLP"). The purpose of this Agreement is to outline the terms and conditions under which CLP will provide our Transactional Only Service to the client which excludes financial advice. Financial advice is defined as 'A person gives financial advice if they make a recommendation or give an opinion in relation to acquiring, disposing or refraining from acquiring or disposing of a financial product'.

### Service Description

Our Transactional Only Service is designed to accommodate clients who do not require Financial Advice but require access to financial markets to buy and sell listed securities. Users of this service can contact our advisors to place orders to buy or sell listed shares or bonds only. If requested, clients can access our reporting software for an annual fee of \$170+GST PA

### Investment Advice

This service does not include financial advice. Financial Advice can be offered on a one-off basis for \$300+GST

### Included Services

**Buy and Sell Orders:** Execute buy and sell orders for shares, bonds, and Exchange Traded Funds (ETFs).

**Market Access:** Provide access to the NZX and ASX exchanges and facilitate transactions in various financial instruments.

**Basic Information:** For example, the cost or terms and conditions of financial products.

Optional Add On – Portfolio Reporting Service - \$170+GST P.A. (\$195.50 including GST)

Provide online access to our Portfolio Reporting Service on our Private Client Webpage, allowing clients to monitor their investments from mobile or desktop devices

Optional Add On - Cash Management Account – No Charge

**Banking** - CLP has selected ANZ Bank to provide on-call Cash Management Account (CMA) services to our clients. We have selected ANZ Bank to ensure that your investment funds are managed by one of NZ's strongest banks. The funds are at call with no minimum holding period or regular deposits required. Our CMA account simplifies the process of depositing or withdrawing investment funds, investing in other currencies, settling transactions, and receiving income and dividends from your investment portfolio.

**Interest Rate:** The interest rate on the CMA account is currently 5.00% p.a. Interest is calculated daily and paid monthly.

### Services & Fees

**Annual Fee:** There is no annual fee for this service, except for our optional Portfolio Reporting Service

**Add-on Services:** \$170+GST for our optional Portfolio Reporting Service (Total annual fee of \$195.5 including GST P.A.)

**Brokerage Fee:** CLP charges brokerage on most buy and sell orders on the stock exchange.

**Other Fees:** Additional fees such as foreign exchange fees for foreign transactions will be incurred at the time of transaction.

Payment of fees are to be made to the bank account below:

**Bank:** ANZ Bank

**Name of Account:** Chris Lee and Partners

**Account Number:** 01-0731-0182987-00

**Reference:** Your name & CSN

A receipt will be forwarded upon receipt of payment. This fee may be tax deductible.

## Investment Policy

Please define an Investment Policy setting (ONE only):

Selection	Investment Policy	Fixed Interest	Property Shares	Shares (non-property)	Maximum Single Investment (%)
<input type="checkbox"/>	Capital Preservation	100%	0%	0%	7%
<input type="checkbox"/>	Conservative	70%	5%	25%	7%
<input type="checkbox"/>	Balanced	55%	10%	35%	7%
<input type="checkbox"/>	Growth	30%	15%	55%	10%
<input type="checkbox"/>	Aggressive	5%	15%	80%	10%
<input type="checkbox"/>	Client Defined	__%	__%	__%	__%

## Acknowledgement and Consent

I understand that this service does not include financial advice.

I understand that all investment involves the risk of loss and that there is a relationship between risk and reward.

I understand that my CSN and FIN will be stored to ensure smooth transactions (clients can opt out of this service)

I confirm that I have received and understand your disclosure statements. I understand the scope of services on offer.

The Client is encouraged to review this Agreement carefully and consult with CLP regarding any questions or concerns. By signing this Agreement, the Client acknowledges their understanding and acceptance of the terms and conditions set forth herein.

I acknowledge that I have read and understood the terms outlined.

Full name:

Signature:

Date:

## CASH MANAGEMENT ACCOUNT - TERMS AND CONDITIONS:

- (a) I authorise the appointment of FNZ to provide Custody Services on behalf of CLP, and to hold Client Assets as bare trustee, for the benefit of the Investor;
- (b) I empower CLP to act as an Authorised Person on my behalf;
- (c) I understand that FNZ is only the Client's custodian in respect of Custody Investments, and that non-Custodial Investments are not held in Custody;
- (d) I understand that any portfolio valuation provided to the Client is not an independent fair market valuation and neither CLP, Hatch or FNZ is a valuer;
- (e) I understand that if my account becomes inactive and that I cannot be traced, any funds in the Client's account may be paid over to the IRD in accordance with the Unclaimed Money Act 1971 or to the Treasury in accordance with the Trusts Act 2019;
- (f) I acknowledge and grant CLP the right to enter into such arrangements necessary to give effect to the Authorised Instructions, including Clearing and Settlement or in relation to Custody Investments.

### Safe custody and Nominee Service

FNZ Limited will act as Custodian on its behalf. These terms reflect the terms of the Custodial Services Agreement between CLP, FNZ and Hatch and accordingly may be amended from time to time to reflect any amendments to the Custodial Services Agreement.

1.1 FNZ will, in accordance with instructions given by an Authorised Person, hold Custody Investments in Custody for Investors.

1.2 Client Assets are held by FNZ or its Nominee as bare trustee on behalf of the relevant Investor as the delegate or contractor of Hatch in a manner that enables them to be readily identified as the property of that Investor.

1.3 Where an Intermediary requests that securities are held in Custody by FNZ, the Intermediary will ensure that all necessary documentation and information to enable FNZ to accept and hold those securities in Custody is delivered to Hatch.

1.4 Legal title to Custody Investments is registered in the name of the Nominee appointed by FNZ.

1.5 Custody Investments held by FNZ on behalf of an Investor will be recorded and held for the account of the Investor in FNZ's books and segregated from assets belonging to FNZ.

1.6 Any Nominees used by FNZ will be directed to record and hold (so far as permitted by applicable law, or regulations or market practice) all Custody Investments as separately identifiable for the account of the Investor or otherwise to the order of the Investor as the Nominee may reasonably think proper for the purpose of providing for their safe Custody.